KELLY TOWNSHIP MUNICIPAL AUTHORITY 09/09/26 MEETING MINUTES

Attendance:
Chairman: Chris Baylor, ***Vice Chairman***: Cody Lytle, ***Secretary:*** Robert Hamm, ***Asst. Secretary/Treasurer:*** Clint Morris ***Solicitor***: Robin Martin, ***Engineer***: Josh Satteson HRG, ***Director***: Matthew Aikey, ***Bookkeeper***: Kirsten C Minier.

A Quorum was established.
The meeting was called to order at 3:51pm by Chairman Chris Baylor.

Citizens on Agenda: None

Chairman: Chris Baylor brought forth the request for a motion to approve minutes for the board meeting on 8/12/26, the KTMA financial reports and the Kelly Crossroads financial reports for July as recorded. ***Secretary:*** Bob Hamm made the motion with ***Vice Chairman***: Cody Lytle seconding the motion.

All in favor. Motion carried.

REPORTS

Solicitor's Report – Rob Martin, Esquire

811 Highland Ave – Pending signature by the Judge on the Writ of Scire Facias.
New owner plans to tear down the trailer and cap the sewer line. The prior outstanding bill should have been satisfied as part of the transfer of ownership and was missed. The outstanding balance had been placed as a lien against the property and will now be sent to this new owner.

Engineer's Report – Josh Satteson (HRG)

Rt 15 Sanitary Sewer Forcemain Replacement Project
Notice that KTMA will apply for PennVest Grant has been publicly posted and is available for public comment. This will be available for 30days prior to submitting the request.

Harold Pawling Lane
NO UPDATES

Roundabout Project
January 2027 will go out for bid.

Executive Director's Report – Matthew Aikey

Kelly Crossroads Agreement -pending final survey in process

Sludge Income Report
KTMA made $8,680 (+/-) this past month.

Although this month the sludge income seems to be down, the new polymer system that KTMA purchased earlier in the year has significantly increased the amount of sludge that the Authority can haul and has proven to be an effective purchase.

Capital Improvement Plan
On hold.

Plant Maintenance
Staff were able to repair the obsolete parts needed for Aeration tank #3 to properly disperse the air flow. The tank will be reassembled with the diffusers & back up and running by next week.

Riverwoods
Pending appraisal to determine price.

PennVest Grant
Notice that KTMA plans to apply has been posted publicly & application will be submitted October 2, 2026, prior to the applications deadline of October 28, 2026.

Prison Billing Update
September 1 they were invoiced for July & August based on set terms from last month's board meeting. Invoice has been paid in full & going forward they will continue to be invoiced monthly just as all other parcels are invoiced.

New Business

2027 Rates-discussion of possible rate increases. Final decision was to hold on to making any rate changes until a new financial picture can be obtained which includes all income being received based on any change in billing that took effect in 2026.

Executive Director, Matthew Aikey, brought up the possibility of the Authority creating additional rate categories. Currently there are only Residential & Commercial categories in which properties are placed. His recommendation was to add an institutional or industrial category. The Board all agreed that this was a good idea and it will be discussed in further detail when the Board begins reviewing the Resolution & setting rates for 2027.

Executive Session: At 4:23pm the Board entered an Executive Session to discuss an employee matter.

The executive session concluded & board meeting was adjourned at 4:38pm.

Respectfully Submitted,

By:
Kirsten C Minier, Recording Secretary